

POSITION PROFILE

Position Title: Minister of First Touch and Next Steps
Reports To: Executive Minister of Ministry Life
Compensation: Full Time, Salary Exempt, Comprehensive Benefits

PRIMARY PURPOSE

This full-time position will work closely with the Executive Minister of Ministry Life to set goals, strategize, plan, and carry out effective life-giving ministry while providing leadership to the First Touch and Next Steps teams in a manner that is consistent with C3's Core Values.

PRIMARY RESPONSIBILITIES

- Develop strategies & plans to carry out the vision of C3 Church in the ministry areas of First Touch and Next Steps.
- Provide leadership for all First Touch & Next Steps teams
- Provide leadership for Baptism and Fresh Start teams.
- Prepare for all services: weekend, special events, etc.
- Ensure excellence in all areas before, during and after all services and events requiring First Touch support.
- Steward all financial, facility and human resource earmarked for the department with integrity according to the best practices in place at C3.
- Complete additional responsibilities as assigned.

POSITION REQUIREMENTS

Skills/Gifts

Possess a heart for ministry
Excellent written and verbal communication skills
Motivated self-starter and solution bringer
Strong interpersonal skills
Demonstrated team-building success

Abilities

Possess a heart to lead, disciple, and inspire others.
Perform with a sense of compassion, energy, openness, composure, and flexibility.
Able to successfully manage details on multiple projects, events and initiatives concurrently.
Lead by example and demonstrate a commitment to personal growth.
Be open to change; seek out opportunities for improvement
Receive critique with a humble spirit.
Bring solutions when addressing challenges.

Physical ability to perform the duties of the position

Knowledge/Experience

Associates Degree required. Bachelor's Degree preferred

Completed C3 Next Steps

Familiar with fast-paced, multi-faceted ministry environment